



APEN Ltd works to support professional development in extension and related fields in Australia, New Zealand and the broader Asia Pacific region

Annual General Meeting: AGENDA

Notice is given that the Australasia-Pacific Extension Network Ltd Annual General Meeting will be by Web-conferencing on Friday 23 October at 12noon AEDT.

1. Opening Business

- Welcome
- Attendance
- Apologies
- Observers
- Minutes of Last Annual General Meeting [These will be taken as read and are available here: www.apen.org.au/2020-annual-general-meeting]

Motion: "That the minutes of the 2020 Annual General Meeting be accepted as a true record of proceedings"

Moved:

Seconded:

Carried

2. Reports [as tabled in Annual Report]

- President's Report
- Treasurer's Report
- Company Secretary's Report
- Audited Financial Statements and Auditor's Report

Motion: "That the reports be accepted"

Moved:

Seconded:

Carried

3. Special Resolutions There are two proposals from the Board for discussion and member approval.

- a. **Addition of a Professional APEN membership category** [Background paper, Proposal - available on www.apen.org.au/2020-annual-general-meeting]

Motion "That the proposal for the addition of a Professional APEN membership category be accepted and adopted."

Moved

Seconded

Carried

- b. **Revised APEN Ltd Constitution** [Background paper, Changes made, New Constitution - available on www.apen.org.au/2020-annual-general-meeting]

Motion "That the revised Constitution be accepted and adopted"

Moved

Seconded

Carried

4. Vote of thanks to Graham Harris, retiring President

Graham Harris is stepping down from the role of President today and will continue in the Past President role until the next AGM. His time and efforts on the former APEN Management Committee and the current APEN Board as President are greatly appreciated.

Motion: “That a vote of thanks be given to Graham Harris for his time on the former APEN Management Committee and the current APEN Board as President”

Moved:

Seconded:

Carried

5. Election of the Board [Graham Harris, Past President, will act as Returning Officer for the Elections]

The continuing Directors are: Les Baxter, Heather Collins, Jeanette Gellard, Patricia Hamilton, Peter Long, Roy Murray-Prior and Company Secretary, Roe Currie.

The following Nominations have been received for vacant positions.

Position	Name	Nominator	Seconder	Date received
President	Anthony Kachenko	Patricia Hamilton	Adrian Englefield	22/09/2020
Director	Nicole Sallur	Peter Long	Graham Harris	25/09/2020

Motion: That President and Director nominated by the due date and named as above be duly elected.

Moved:

Seconded:

Vote:

6. Election of Regional Coordinators (RCs) for the Regional Activities Committee (RAC)

The continuing RCs are Sandy Gunter (SA) and Adrian Englefield (NSW).

Thanks to retiring RCs Jacob Betros (NT), Andres Jaramillo (Qld), Shayne Hyman (Vic), Morag Anderson (Tas).

The following people have nominated for the RAC.

Position	Name	Nominator	Seconder	Date received
NZ RC	Chrissy Stokes	Sophie Merwe	Osamu Francis	03/09/2020
NT RC	Sarah Hain	Greg Owens	Simone Cameron	24/08/2020
NSW RC	Callen Thompson	Maria Thompson	Wendy Gill	23/09/2020
Qld Nth RC	Caroline Coppo	Daryl Parker	Howard Smith	21/09/2020
Qld Sth RC	Noel Ainsworth	John Tyas	John Agnew	01/09/2020
Tas RC	Ossie Lang	Morag Anderson	Donna Lucas	23/09/2020
Vic RC	Sarah Thompson	Cath Lescun	Lisa Birrell	17/09/2020
WA RC	Karen Smith	Renee Manning	Janet Conte	29/09/2020

Motion: That the Regional Coordinators named as above be duly elected.

Moved:

Seconded:

Vote:

[New President, Dr Anthony Kachenko, will take over the Chair]

7. 2020 – 2021 APEN Ltd Place of Business

Motion: “That APEN Ltd Place of Business for 2020 – 2021 be 11 Eltham Court, Wodonga Victoria”

Moved

Seconded

Carried

8. 2019 – 2020 APEN Ltd Registered Office

Motion: “That APEN Ltd Registered Office for 2019 -2020 be 11 Eltham Court, Wodonga Victoria”

Moved

Seconded

Carried

9. Appointment of Auditor 2020 – 2021

Motion “That Bob Travers and Associates of Albury, NSW be appointed as auditors for the 2020-2021 financial year”

Moved

Seconded

Carried

10. Annual Membership Fee for 2021/2022

Following the motion at the 2018 AGM which recommended increasing membership fees by 5% per annum, the 2021/2020 fees (from July 2021) are as follows:

- Professional Membership: \$150 + GST [\[assuming above proposal accepted\]](#)
- Ordinary Membership: \$110.25 + GST
- Student Membership: \$55.12 + GST
- Retiree Membership: \$55.12 + GST
- Life Membership: free

Please note: New Zealand Members do not pay Australian GST

APEN also offers:

- Corporate Membership
- Overseas Membership (outside Australia and New Zealand: \$33 (no GST))
- Subscription for hard copies of ExtensionNet and Rural Extension & Innovation Systems Journal - \$50 + GST

11. General Business: Nil [\[The Board needs to be notified of any General Business items a month before the AGM\]](#)

12. Meeting Close