



APEN Ltd works to support professional development in extension and related fields in Australia, New Zealand and the broader Asia Pacific region

Annual General Meeting: AGENDA

Notice is given that the Australasia-Pacific Extension Network Ltd Annual General Meeting will be held at Mindil Beach Casino Resort Beachside Pavilion on Friday 13th September at 12.30pm, Darwin Northern Territory Web-conferencing will be available.

1. Opening Business

- Welcome
- Attendance
- Apologies
- Observers
- Minutes of Last Annual General Meeting (These will be taken as read and are available here: www.apen.org.au/2019-annual-general-meeting)

2. Reports (as tabled in forthcoming Annual Report)

- President's Report
- Treasurer's Report
- Company Secretary's Report
- Audited Financial Statements and Auditor's Report

Motion: "That the reports be accepted"

Moved:

Seconded:

Carried

3. Vote of thanks to retiring Board member

Leaving the Board today is Chrissy Stokes. Her time and efforts on the APEN Management Committee (MC), the initial Board and as coordinator of the RAC are greatly appreciated.

Motion: "That a vote of thanks be given to Chrissy Stokes for her time on the APEN MC and Board."

Moved:

Seconded:

Carried

4. Election of the Board

The continuing Directors are: President Graham Harris and Directors Les Baxter, Heather Collins, Jeanette Gellard, Patricia Hamilton, Peter Long, and Company Secretary, Roe Currie.

The following Nominations have been received for vacant positions by 5 August 2019.

Position	Name	Nominator	Seconder	Date received
Director	Anthony Kachenko	Jane Wightman	Warrick Waters	01/08/2019
Director	Roy Murray-Prior	Warren Hunt	John James	30/07/2019

Motion: That the Directors nominated by the due date and named as above be duly elected.

Moved:

Seconded:

Vote:

Opportunity is available to nominate for the one vacant Director position from the floor.

Position	Name	Nominator	Second	Consent
Director				

Motion: That the Director nominated from the floor and named as above be duly elected.

Moved:

Seconded:

Vote:

5. Election of Regional Coordinators (RCs) for the Regional Activities Committee

The continuing RCs are Jacob Betros (NT), Andres Jaramillo (Qld), and Shayne Hyman (VIC) with Adrian Englefield (NSW RC) on study leave.

We thank Dani England (SA) for her services to the RAC and wish her well as she continues to support APEN.

The following people need to be endorsed as they filled a vacant position during the year

Position	Name
NZ RC	Chrissy Stokes
NSW RC	Callen Thompson
WA RC	Karen Smith
Qld RC	Caroline Coppo
Tas RC	Sophie Lapsley
Tas RC	Aravind KV

Motion: That the Regional Coordinators named as above be endorsed.

Moved:

Seconded:

Vote:

Opportunity is available to nominate for the one vacant RC position from the floor.

Position	Name	Nominator	Second	Consent
SA RC				

Motion: That the Regional Coordinators nominated from the floor and named as above be duly elected.

Moved:

Seconded:

Vote:

6. 2019 – 2020 APEN Ltd Place of Business

Motion: “That APEN Ltd Place of Business for 2019 – 2020 be 11 Eltham Court, Wodonga Victoria.”

Moved

Seconded

Carried

7. 2019 – 2020 APEN Ltd Registered Office

a. **Motion:** “That APEN Ltd Registered Office for 2019 -2020 be 11 Eltham Court, Wodonga Victoria.”

Moved

Seconded

Carried

8. Appointment of Auditor 2019 – 2020

a. **Motion** “That Bob Travers and Associates of Albury, NSW be appointed as auditors for the 2019-20 financial year.”

Moved

Seconded

Carried

9. Annual Membership Fee for 2020/2021

Following the motion at the 2018 AGM which recommended increasing membership fees by 5% per annum, the 2020/2021 fees (from July 2020) are as follows:

- Ordinary Membership: \$105 + GST
- Student Membership: \$52.50 + GST
- Retiree Membership: \$52.50 + GST
- Life Membership: free

Please note: New Zealand Members do not pay Australian GST

APEN also offers:

- Corporate Membership
- Overseas Membership (outside Australia and New Zealand: \$33 (no GST))
- Subscription for hard copies of ExtensionNet and Rural Extension & Innovation Systems Journal - \$50 + GST

10. General Business: Nil

11. Meeting Close